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8 August 1952

MEMORANDUM

FOR : Deputy Director of Training (General)

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activities Report -- Period 31 July - 7 August 1952

I Completed Projects

1. None

II Projects in Process

1. Project 52-1, Revision of CIA Regulation [REDACTED] Revision 25X1A
of CIA Regulation [REDACTED] re Agency briefing of outgoing 25X1A
[REDACTED] coordinated with and approved by Jim 25X1A
25X1A9a [REDACTED] O/IC. Approved by DD/TR(G). Sent to D/TR for
approval. Will then be forwarded to O&M for promulgation.

2.

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3. Project 52-8, National Security Presentations. Staff Study
on proposed series of national security presentations is in
process.
4. Project 52-17, Near East Language and Area Program. Deadline
for receipt of applications for the October session of the
subject program [REDACTED] is 8 August. The Division of the 25X1A1d
Near East and Africa (OSO and OPC) and OCI have indicated
they will submit enough applications to fill the six avail-
able slots.

JOB NO. 20X NO. FILE NO. DOC. NO. 20 NO CHANGE
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REV CLASS S REV COORD. AUTH: HR 703

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5. Project 52-18, Training for New Personnel. Re-draftings of a CIA Regulation on basic intelligence training and of the Basic Intelligence Course outline for 12-weeks operation are in process. Otherwise, S/PP work on this project is largely being channeled into space (Project 52-33) and publications (Project 52-37).
- 25X1A 6. Project 52-19, Proposed CIA Regulation [REDACTED] Draft of re-^{25X1A}vision of CIA Regulation [REDACTED] is being revised in line with suggestions and comments of Support Staff.
- 25X1A9a 7. Project 52-22, Chinese Language Project. A request to obtain bibliographies, texts, and other teaching aids on elementary and intermediate Chinese language courses from selected Universities has been submitted to the Contacts Division, OO. [REDACTED] Far East Branch Chief, Contacts Division, has been assigned responsibility for securing the requested materials, and advises that he will try to have the materials available by 1 September.
8. Project 52-30, Seminar on International Labor Relations. The OPC project officer for the proposed seminar advises that he will try to have ready by 8 August a revised statement of the objectives, requirements, and number of personnel who will participate in the seminar. Will arrange to discuss with [REDACTED] methods^{25X1A5a1} of meeting the training requirements as outlined in the revised statement of objectives and requirements. Chief, Programs Division will be briefed on this project and brought into its operation upon completion of the planning stage.
9. Project 52-33, Space for O/TR Expansion. S/PP and Chief, Support Staff have inspected Alcott Hall, R&S Building, 25X1A6a Wing D of Quarters I [REDACTED] Conference on needs and 25X1A plans is being arranged by Chief, Support Staff. Summary of problems and of two alternative comprehensive solutions has been presented to DD/TR(G).
10. Project 52-36, Language Reference Materials. Draft charter of Permanent Interdepartmental Committee on Foreign Language Reference Materials coordinated with [REDACTED] 25X1A9a and revised in line with their suggestions and comments. Coordinated with and approved by [REDACTED] with minor 25X1A9a changes. A meeting is scheduled for 11 August for the purpose of determining the interest of the Offices in this matter and securing their advice. Representatives of DD/P, O/RR, O/SI, O/O, O/CD, O/TR and TSS will attend, O/IC presiding. DD/TR(G), Ch., S/PP, and Ch., D/LS will attend for OTR.

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11. Project 52-37, Collection and Source Exploitation Manual. S/PP has proposed the preparation of a series of manuals for use in the Basic Intelligence Course. To test this general project, D/TR has approved preparation of a pilot manual on collection and source exploitation. This project will replace one with the same number on current intelligence. Efforts are underway to get an article on this subject prepared by AD/SO for inclusion in a projected report by DCI to the NSC. Manuals from the IAC schools are being collected. O/CD has been consulted with regard to use of its library resources and direct contact with representatives of IAC schools.
12. Project 52-42, Commo Training Requirement. I&S has cleared the proposal for the use of correspondence courses by Commo personnel. The General Counsel is studying the proposal of [REDACTED] that personnel who sign up for the course and then for reasons within their control decide to drop it be made to pay for a portion of the cost of the course. An opinion on the legality of this proposal will be rendered in three or four days.
13. Project 52-45, Newsletter. Several drafts of proposed inclusions in the next newsletter completed. Will be cleared with Chief, S/PP and DD/TR(G) before submittal to the Newsletter.

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III New Projects

1. Project 52-43, Agency Training Requirements. Drafting plan for surveying Agency training requirements.
2. Project 52-46, Missions and Functions of TR(G) Components. Draft of proposed O/TR(G) Regulation setting forth the missions and functions of the various components of TR(G) completed. Draft follows with minor changes to the statement of missions and functions in the current budget estimate. After coordination with Support Staff on format, will be referred to DD/TR(G) and D/TR for approval.
3. Project 52-47, Project [REDACTED]. At meeting on 7 August, Chief, NE [REDACTED] also of NE/SO, Chief, S/PP, and Chief, D/JO, it was concluded that O/TR should undertake to explore ways and means of providing intensive language and area training for approximately 30 personnel who will be assigned to covert operations [REDACTED]

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These personnel will not be eligible in all cases for training under the [REDACTED] two-year Near East language and area program. O/TR agreed to explore feasibility of providing the required training either within the Agency, at external facilities, or by a combination of the two in the basic stage of training. The advanced stage of training should be conducted overseas at whatever facilities may be made available to the Agency for this purpose, in conformity with the security factors involved.

IV Projects in Suspense

1. Project 51-6, Survey of Non OTR Training Activities.
2. Project 51-7, Administrative Training Program.
3. Project 51-9, A National Intelligence Course.
4. Project 51-10, Intermediate Intelligence Course.
5. Project 51-21, Area and Language Specialists.
6. Project 52-4, A Bill for Training Federal Civilian Officers and Employees.
7. Project 52-34, Lip Readers.
8. Project 52-35, TR(G) Bulletin.

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